

CCTV Policy

Policy Statement

Our primary aim is to keep children safe and secure while they are in our care.

To this end, The de Lacey Montessori School, together with the Parochial Church Committee of St. Francis of Assisi Church, our landlord, use CCTV for the protection of the children and property. Marked cameras are located around the building and garden to both monitor their use, and to act as a deterrent for anyone wishing to enter without authorisation.

Procedures

- The CCTV is in operation 24 hours per day.
- Its installation, maintenance and monitoring are the primary responsibility of the PCC, with support and feedback from The de Lacey Montessori School, who will report any issues to the PCC immediately.
- The de Lacey Montessori School will inform the PCC if there are any incidences captured by, or involving the CCTV, and the PCC will likewise inform the school.
- All images or data captured by the CCTV cameras will be treated as confidential, and usual data protection and safeguarding procedures apply.
- This policy is shared with the PCC, as well as parents and staff.