

# Risk assessment SETTING UP FOR AND CLEARING AFTER MASS

Ref B4Mv1

Company name: NRCDT

Assessment carried out by: C Scholes

Date of next review:

Date assessment was carried out: 01/07/2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<b>Contamination of surfaces by Covid-19</b>	Priests, Clergy, Volunteers	Increased cleaning Restricted access Additional hand washing or hand sanitiser on building entry Additional sanitiser available on Sanctuary and in front of Sanctuary for Communion distribution.	Follow Diocesan Guidance booklet. Prepare alone, wash hands before starting and wear gloves. Check all items are clean and dry before use. Sanitise hands before handling altar bread. Lids or covers placed on Ciborium. Sanitise gloves before taking items onto the Sanctuary. Dispose of gloves and wash hands after preparation. Sanitise hands after purification of vessels. Clean vessels with warm soapy water, dry with disposable towels. Put altar linen in bag. Finally, sanitise hands.	Fr Gerry	On Going	

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<b>Cross contamination from shared items</b>	Priests, Clergy, Volunteers inc Readers	Removal of any nonessential items. Removal of shared books or leaflets.  Notices to remind people not to touch or kiss items	Print out a single use newsletter with readings for congregation. Print out a single use sheet for readers. Remind congregation to take any mass sheets or newsletters with them.	Fr Gerry/ Angela  Fr Gerry from Sanctuary/stewards  MS	On Going	✓

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)