

# Risk assessment STEWARDING AT MASS

Ref STMv1

Company name: NRCDT

Assessment carried out by: C Scholes/M Swift

Date of next review:

Date assessment was carried out: 01/07/2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<b>Contact with persons suffering from coronavirus</b>	All	Signs and reminders to not attend if unwell. Stewards to wear masks. Maintain distancing of 2m as much as possible. Sanitise hands frequently.	Remind people to maintain distancing. Check attenders against booking list & add name and contact method for anyone not booked who attends. Ensure signage and distance markers are in place and sufficient. Create parish plan on methods for seating and communion to have minimal interaction with parishioners and minimal cross over of people queuing/ sitting.	Stewards  MS  MS/Fr G/ Stewards	On Going at each mass  In place  12/07/2020 and ongoing	✓
<b>Contamination of surfaces by Covid-19</b>	All	Increased cleaning. Areas marked off.		KS Stewards Cleaners	Cordons in place By 12/07/2020/ongoing By 12/07/2020/ongoing	✓
<b>Cross contamination from shared items</b>	All	Single use items provided.	Pen and list for attenders to be used by a nominated "welcome" and pen cleaned after use.	Nominated steward at each Mass	By 12/07/2020/ongoing	

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)