

St Anne's Pastoral Parish Council Meeting Minutes



Meeting held: 09 May 2023

at 7:15pm in the Presbytery.

In attendance: Fr G, YR, RA, TL, MB, MM, MS

Item	Agenda Topics	Discussion/Actions	Person responsible	Date to be completed by
1.	Welcome and opening prayer	The meeting was opened with a prayer, and all welcomed	YR	
2.	Apologies	KS, NB		
3.	Previous minutes	<p>PPC: ramp into church/repair to subsidence around Fr D's grave – quote £1200 (3/4 weeks) need quote (incl. insurance) to be sent to Diocese for approval + additional quote needs to be provided. Does it need to be fenced off to alert passers-by?</p> <p>Screen: Hard to get a screen for the area wanted. Risen Jesus statue can be moved. Portable screen or flat screen TV may be the best option? How to make it visible to all? Needs to be sympathetic to church architecture. Lots to consider!</p> <p>Holy water – reintroduction has been favourably received by parishioners</p> <p>PPC– board with photos - some photos of PPC members still outstanding CMC board in the centre with photos</p>	<p>RA</p> <p>Fr G</p> <p>YR</p> <p>PPC</p> <p>CMC</p>	<p>B&S committee meeting/ Rachael Oxspring Update next meeting.</p> <p>Enquire with Diocese and schools. Enquire with methodist church. Update next meeting</p> <p>Next meeting</p>
4.	Centre	<p>Profits and charges will be discussed at the next meeting. Finance summary will be given to Parish on 14 May which will provide income/expenditure for the past 2 years. Radio mics missing – one has now been located with the laptop in the centre cupboard.</p>		

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		<p>Wi-Fi – security issues discussed for all buildings. BT has raised the issue with the Diocese who have offered to contact a provider for a proposal to enable a comparison of service and proposals from different companies.</p> <p>Considering the security issues raised by the Diocese, we have recommended that the CMC accept the offer to ascertain what is available and what the costs would be to provide a dedicated service that is fit for purpose, for both the Centre and the Presbytery/Church. Password needs to be changed for the Presbytery/House.</p> <p>Query re sending bank statement for grant applications – security of Parish information, confidentiality and GDPR discussed. If bank statements are required, all personal information regarding parish donors/wage costs etc will be redacted.</p>	<p>CMC</p> <p>K Swift MS</p>	<p>ASAP Update to be provided for the next meeting.</p> <p>ASAP As required</p>
5.	Finance	<p>Figures on finance summary from PB discussed.</p> <p>Fr G and MS to meet with P Barnes (Finance Committee) to provide information for the finance summary report that will be given to the parish on 14 May.</p> <p>Request by BT for report to be sent to CMC prior to the Parish presentation as agreed at CMC/PPC meeting on 27/04/2023.</p>	<p>Finance Committee MS</p>	<p>10/05/2023</p> <p>On completion of the financial report leaflet</p>
6.	Faith & Spiritual development	<p>Prayer Retreat – 6 already signed up, still some time left for others to join.</p> <p>1st Communion – making good progress. MM, LC and NB working hard to integrate the families into the parish and make it a success. Good feedback about the children gathering around the altar. Tea/coffee has been successful at bringing the families and the parish together. Prayer buddies – suggestion of a thank you card?</p> <p>Confirmation – 18 already signed up possibly 3 more. Mass on 28th May.</p> <p>Help with teas and coffees needed after the ceremony on 19th June – 7:00pm</p> <p>Holy Week services – good feedback on Service of Reconciliation</p> <p>Suggestion that we have more ‘women-led’ services – agreed and further discussions needed.</p> <p>Maundy Thursday – discussion re Altar of Repose</p> <p>Easter Vigil – experiment with lighting to create more atmosphere – to be discussed in future.</p> <p>Service of Healing – 10th July - repeat this year?</p>	<p>MM explore with Communion catechists.</p> <p>All</p> <p>PPC/Liturgy group</p>	<p>ASAP</p> <p>Next meeting</p> <p>Ongoing</p> <p>Update at next meeting</p>

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7.	Safeguarding	Rachael Campion will come and speak to the parish at the beginning of July (8/9 TBC) This will hopefully be followed by a smaller meeting with parishioners who want to explore further/ask questions. Service of healing with Bishop Patrick – Sept/Oct?	Fr G PPC/Liturgy group	8/9 July TBC TBC Date TBC
8.	Synod	MB circulated diagram of what could possibly be done at the back of church to create more social space, for a trial period. Benefits and practicalities discussed. The importance of children's area. Phase 1 and 2 to be addressed, just the children's and family area, at the same time. Need to consult Peter Skrobot with regards to moving some benches. Importance of being able to welcome people/visitors. Continued project management	TL MB	By next meeting Update next meeting
9.	Diary dates	First Communion – 21 May – 11:00am Confirmation Mass 28 May – 10:00am Confirmation ceremony – 19 June – 7:00pm Fr G away – 07-14 June: missionary appeal that weekend July Safeguarding – 08/09 July		
10	AOB	None		
11	Date of next meeting Opening prayer Minute taker	26 June – 7:00pm Presbytery MM MS		