

St Anne's CMC & PPC Meeting Minutes



Meeting held: 27 April 2023

at 7:00pm in the Parish Centre

In attendance: Fr Gerry, Y Ripley, J Cassidy, M Redman, S Hardman, B Thomson

Item	Agenda Topics	Discussion/Actions	Person responsible	Date to be completed by
1.	Welcome and opening Prayer	The meeting was opened with a prayer and welcome	YR	
2.	Apologies	From absent PPC and CMC members		
3.	Previous minutes	Relevant keys for Centre to be sorted and handed over	Fr G	31/05/2023
4.	CMC feedback on progress since the last meeting	<p><u>Review of Open Day:</u> Very successful. CMC are considering making it an annual event, possibly inviting Buxton Advertiser next time.</p> <p><u>Bookings:</u> Price increase for bookings was outlined. CMC have requested that a 'charge' for Parish bookings should be made for accounting purposes only. To be considered by PPC at next meeting.</p> <p><u>Finance:</u> PPC thought that the recent interim update submitted by the CMC to the PPC was too general and requested that future updates should always include an income and expenditure account. The report will not be posted on the Parish website, for confidentiality reasons. CMC requested to keep all Centre profits for upgrading and refurbishment. Fr G suggested a 50/50 split with the Parish. To be considered by PPC at next meeting.</p> <p><u>Out of hours:</u> New dedicated phone number for 'out of hours' and emergencies in now in operation. It will cascade from one CMC member to another.</p> <p><u>Maintenance:</u> There is a long upgrade/maintenance list that the CMC are prioritising. Goods obtained and sought were listed.</p> <p>CMC requested that the financial report that will be given to the Parish on 14/05/2023 be shared with them beforehand.</p> <p>2 radio mics are missing from the Centre, does anyone know where they might be?</p> <p>Centre WiFi has been monitored since Christmas 2022 and there have been no problems so far; monitoring will continue.</p> <p>Weekly email in response to CMC emails were appreciated.</p>	<p>PPC</p> <p>CMC</p> <p>PPC</p> <p>CMC</p> <p>Fr G/MS</p> <p>All?</p> <p>CMC</p>	<p>09/05/2023</p> <p>Future report dates as agreed</p> <p>09/05/2023</p> <p>Ongoing</p> <p>Before 14/05/2023</p> <p>ASAP</p> <p>Ongoing</p>

Item	Agenda Topics	Discussion/Actions	Person responsible	Date to be completed by
5.	Future actions	There will be a review of the Centre website	CMC	
6.	Communication	Submission of next report date was agreed	CMC	31/08/2023
7.	AOB	PPC thanked CMC for their good work		
8.	Date of next meeting	Agreed by both CMC and PPC to arrange another meeting if requested by either group.	CMC & PPC	