

St Anne's Pastoral Parish Council Meeting Minutes



Meeting held: 25th September 2023 at 7:00pm in Presbytery

In attendance: YR, MM, RA, MB, Fr G

Item	Agenda Topics	Discussion/Actions	Person responsible	Date to be completed by
1.	Welcome and opening Prayer		YR/MB	
2.	Apologies	TL, MS, NB		
3.	Previous minutes matters arising	Plans being considered for ramp – to rectify damp area on wall caused by proximity of flower bed requires removal of flower bed. Screen – To discuss with Matlock parish re: advice/installation. Matlock parishioner installed at St Joseph's. Baptism preparation/support – Fr Gerry to arrange meet with MM, MS, LD Youth music group provided by Clare providing positive follow on from Confirmation. Coffee morning – Continuing to be well supported and received. Sound system – New microphone on lectern to be installed, looking at quote for new more stable WiFi, new camera.	RA MM Fr G Fr G	asap Next Meeting Next Meeting
4.	Parish Community Centre: CMC Reports, issues and updates	Update on finances from CMC very positive so far although possibly lacking detail in some areas – e.g. Wages/insurance costs not accounted for. Jan – April finances not accounted for. Positive work being done by CMC re continuing grants. Proforma form to be provided by PPC for CMC based on constitution to aid CMC reporting. After more details and new proposals for future provided by CMC – Suggested by mid October, then meeting to be arranged PPC/CMC) end November to discuss future new strategies.	MS Fr G YR	Ongoing
5.	Parish Finances	Continuing satisfactorily.	Fr G MS	Ongoing

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		Internal works upgrading church systems – possible help with payment from legacy		
6.	Safeguarding	Regulations re visiting groups being implemented. Following up on DBS validation renewals	MS	
7.	Home Visiting	Meeting to be arranged following success of healing service in June, to arrange future plans	Fr G	
8.	Parish Synod – Ministry of Welcome	1. Review of church layout. Very positive feedback from the parish so far. 2. Next steps. I) Develop family area with educational resources. II) To look at notice board and signage and consider options for improvement. III) Bench placement being considered for area by statue of Our Lady	MM RA/MB MS	Ongoing
9	Review of refresher evenings on ministries of Welcome, Reading and Eucharist.	Positive feedback received regarding the evenings. Future plans:- A workshop for readers was requested. Damian Norton (Diocese liturgy) being contacted regarding the possibility of providing two evenings in October/November. Prayer for spiritual communion was agreed to be kept at Eucharistic ministry evening but PPC discussed need to look at prayer/ introduction to prayer to avoid confusion for new members of the congregation.	TL MS MM	Oct/Nov Next meeting
10	Healing Service	Bishop Patrick keen to attend – Date being looked at for spring 2024. YR to draft paragraph for bulletin to invite people to join working group for healing service	Fr G YR	
11	Update on building work	Currently only the underground work with Peter Grindy being planned.	Fr G	
12	Dates for Diary	Reconciliation service to be planned w/c 10 th or w/c 17 th December		
13	AOB	Fr G is to be appointed chair of CTiB aiming to continue to build relationships/support between different churches in Buxton.	Fr G	
14	Next Meeting	Wednesday 15 th November 7pm		