St Anne's Pastoral Parish Council Meeting Minutes

Meeting held: 05 Dec 2024 at 7:00pm in Presbytery

In attendance: YR, Fr G, MB, MS, MMc, RA, TL,



ltem	Agenda Topics	Discussion/Actions	Person responsible	Date to be completed by
1.	Welcome and		YR	
	opening Prayer	Reflection on a picture of The Annunciation	MB	
2.	Apologies	LC has decided to step down from her PPC role. She was thanked for her contribution to the PPC		
		over many years.		
3.	Previous minutes	7. Ice breakers – circulate ideas to PPC	МВ	
4.	AGM	Review: positive, lot of goodwill, involvement, good atmosphere.		
		Discussion/feedback topics:		
		• Screen:		
		General feedback was positive about the use of the screen and the hymns being on screen	ММс	ASAP
		Need to contact Hazel Grove have offered to send us their database of hymns	YR	Jan 2025
		LC was thanked for her email feedback; PPC will need to respond		
		Can the screen be folded back against the wall? No!		
		Use an image on the screen when the church is open. Laptop wouldn't be required, use a		Jan 2025
		memory stick with an image.	Fr G/Ms	
		Welcomers – thank you in newsletter		
		Social events		
		 Different cultures are appreciated - some find it difficult to follow our Liturgy 	YR	
		Feedback to parish in the newsletter and after Mass. Include the parish consultation about the	PPC	12 Jan 2025
		screens e.g. PPC to be at the back of church and get feedback (wear badges!)		19 Jan 2025
		Photos of people?	PPC	Next meeting
		Jubilee year – Sun 29 th Opening Doors		
		Prayer cards, booklets etc	MS	Jan 2025

PPC Minutes Template

Version 1

Item	Agenda Topics	Discussion/Actions	Person responsible	Date to be completed by
5.	AV in church	Grants may be available to assist with the costs – need to be investigated	ММс	After 19 th Jan 2025
		Decision on purchase to be made after final consultation with parish	PPC	
6.	Rotas	Need additional volunteers to help with PPT (putting together and operating) PPT template can be circulated	MB/MMc/AO MS	Commencement of rota
		Childrens liturgy – use of microphone. Could the children say a prayer? Use the lectern to give the context – Children's liturgy group to be consulted	ММс	Ongoing
7.	Dates for diaries	Christian Unity – 19 th Jan Methodist Church 3:00pm		
8.	Service of Reconciliation	Planning meeting	MS, AO Fr G	TBA
9.	Communications	Website – 20yrs Mailchimp – emails 200 contacts, 163 active (free plan) 3 flexible paid plans More modern interface for the website? Works well for parishioners; what about visitors? QR code can this be put in the church and on the noticeboard outside? Fr G thanked Rob for his hard work, especially interpreting his requests! YR thanked Rob for his work on the website and emails! Email – future communications. May need to pay. Livestream – not many 'live' views, but increases over the week (160 last week) Facebook – 554 follow the page 189 engagements with the page in last 28 days. Need to include 'Communications' on PPC agendas	YR	Ongoing
10	CMC	BT would like to speak at Mass re volunteers Send info from Deanery meeting to PPC & CMC	BT Fr G/MS	Jan 2025
11	Safeguarding	Training for all DBS checked roles deadline reviewed now 31st Mar Quite a few have already completed it!	MS	31 March 2025
12	H&S	Fire marshal training for all welcomers/PPC members/volunteers TL explained the different roles, fire procedure, fire drill Manual fire alarm	MS/TL TL	Jan 2025 Jan 2025
13	Finance update	13 people have increased their offerings/2 new standing orders Roof repairs have been paid for	MS	

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14	Buildings	Mould in flower room – will contact builder when it reappears	Fr G	When appropriate
		Garden – low maintenance garden at the front. A builder has visited and asked to quote.	Fr G	Next meeting
		TL spoke about 'industry volunteering day' - needs to research	TL, MMc	Next meeting
		Outside toilet – quote has been received and accepted.	MS	Date TBC
15.	AOB			
16.	Date of next meeting	15 Jan 2025		
	Opening prayer	MMc		
	Minute taker	MS		

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