St Anne's Pastoral Parish Council Meeting Minutes

Meeting held: 09 Oct 2025 at 7:00pm in the Presbytery

In attendance: YR, Fr G, GD, TL, RA, MB, MS, MM, CU



Item	Agenda Topics	Discussion/Actions	Person responsible	Date to be completed by
1.	Welcome and opening Prayer	Yvonne welcomed everyone and opened the meeting with a prayer		
2.	Apologies	None		
3.	Introductions	Introductions of PPC members to Fr Greg and what roles/interests they have in the Parish		
4.	Safeguarding	Nothing to report		
5.	H&S/ maintenance/ church bell	Fire drill date tba Upgrading of accommodation in presbytery for Fr Benjamin and essential maintenance has been carried out Bell Refurbishment - several grants are available, with potential funding covering up to 100% of project costs. Further research is required to confirm the eligibility criteria and conditions of each grant (e.g. whether retrospective funding is permitted and whether quotations are needed as part of the application process). Additional fundraising options will also be explored to support the bell refurbishment, including the possibility of match funding through workplace initiatives.	TL/MS GD GD	Next meeting Next meeting
6.	Grant funding	Covered in 5. above		
7.	CMC/ Community Centre	Meeting with CMC and PPC to update on current progress BT/JC/PB have all now stepped down from the CMC	PPC/CMC	23 Oct 2025
8.	Parish vision	We now comprise four parishes, with a Leadership Team meeting held monthly with key representatives from each parish: • BX: Yvonne Ripley & Margaret Swift	Fr G	Ongoing

PPC Minutes Template

Version 1

Item	Agenda Topics	Discussion/Actions	Person responsible	Date to be completed by
		CL: Peter Barnes & Deacon Don		
		Regular agenda items for Leadership Team meetings:		
		Safeguarding		
		Finance		
		Liturgy		
		Vision		
		Role of the PPC - The PPC's role is really about looking after BX — our local church community.		
		That includes everything from liturgy and synodal projects to social activities and the wider life of the parish.		
		Future of the PPC - thinking about how we can be even more effective in our parish mission. How can we best identify the needs of our parish and support its growth? It might be helpful to		
		take a look at the different groups within the parish and see how the PPC can support them in		
		practical ways. We can also use the handout from 2019 as a good starting point for that discussion.	MS	End Oct
		Preparing for the Future – as we look ahead to a time when there may be only one priest serving		
		all our parishes, we need to consider how best to maintain the schedule of Masses.		
		Fr Benjamin will be away in January 2026 for four weeks. During this period, we have two options for covering weekend Masses:		
		Hire a supply (retired) priest to maintain the current weekend Mass schedule.		
		2. Have Fr Greg cover all four weekend Masses – CL & MB on Saturday evenings, and NM		
		& BX on Sunday mornings – with slight adjustments to Mass times (e.g. 9:15 am NM / 11:00 am BX).		
		After discussion, it was decided to proceed with Option 2 in January 2026 and seek feedback from the parish following this trial period.	PPC	End Jan 2026
9.	Enabling Our	Diocesan initiative - Fr G has an initial meeting next Thursday with CCS to discuss the 'timetable'	Fr G/PB	16 Oct 2025
	Mission	Information has been circulated to PPC members	•	Next
	Campaign	Feedback to PPC from Leadership Meeting (5 Nov)	MS/YR	meeting
10	Personal/paris	MB recommends Richard Rohr 'Universal Christ'	•	
	h development	GD doing a 'mindfulness' course through work		

PPC Minutes Template Version 1

Item	Agenda Topics	Discussion/Actions	Person	Date to be
			responsible	completed
				by
11	Diary dates	Financial presentation – liaise with PB	MS/PB	Next
		PPC/CMC – 23 rd Oct		meeting
12	Date of next	7:00pm, Thursday 27 th November		
	meeting			
	Opening			
	prayer			
13	AOB			
14	Closing prayer			

Version 1